



Circular No: 02/2020
02 Mar 2020

Traders and Declaring Agents

Dear Sir/Madam

ENHANCED TRADER NOTIFICATION SERVICE

Currently, traders may sign up for the free Trader Notification service to receive notifications on the permit number, name of Declaring Agent and approval date, whenever a permit with the trader's Unique Entity Number (UEN) in the importer/exporter UEN field is approved, cancelled, or amended.

2 We have recently enhanced the Trader Notification to include the total amount of duty and/or GST payable for in-payment permits which the traders can use to verify against the amount of duty and/or GST that they had paid.

3 Traders are encouraged to sign up to the enhanced Trader Notification service. To sign up for the free Trader Notification service, the Key Personnel (e.g. owner, partner or director) whose record is registered with the Accounting and Corporate Regulatory Authority (ACRA) or relevant UEN Issuing Agency, or the Authorised Personnel in Customs Account can log in to the [Activate / Update / Terminate Customs Account e-Service](#) to sign up for the service and to provide the details of the designated contact.

Yours faithfully

Ivy Chong
Head Procedures & Systems
for Director-General of Customs
Singapore Customs
(*This is a computer-generated circular. No signature is required.*)

We hope that this circular has been written in a way that is clear to you. If not, please let us have suggestions on how to improve this circular at customs_documentation@customs.gov.sg