#### Handling of LCL Consolidated Cargoes



# SINGAPORE CUSTOMS



We Make Trade Easy, Fair & Secure

#### Overview

- Customs Requirements
- Promoting Self-Compliance
  - -Red Flags & Proper Procedures
- Responsibilities of Declaring Agents (DAs) and Declarants
- Offences and Penalties
- Voluntary Disclosure Programme
- Customs Courses & Other Information



#### **CUSTOMS REQUIREMENTS**



#### **Customs Requirements**

LCL containers may be unstuffed outside the Free Trade Zone (FTZ), subject to the following:

- 1. All inbound goods in the LCL container must be covered by relevant Customs permits before checkpoint clearance.
- Container number and shipper's seal of the LCL container must be declared in the Customs declaration
- 2. For any duty/GST suspended goods meant for storage in licensed premises e.g. LW or ZGS warehouse:
- Container must <u>first</u> be unstuffed at such <u>approved premises</u>
- Any remaining goods which are duty/GST paid can either be unstuffed at: (i)
  the same approved premise; or (ii) the importer's/freight forwarder's premises
  after unstuffing of duty/GST suspended goods at the approved premises



#### **Customs Requirements**

- 3. For containers sealed for customs supervision of un-stuffing:
- Customs seals <u>must not be broken</u> without the supervision or written permission of Singapore Customs
- Application for supervision of un-stuffing of goods should be e-filed at least <u>1 working day</u> before the operations. Allocation of time slot is subject to manpower availability
- 4. For containers that were not sealed for customs supervision or had been given waiver of supervision, any over-landed goods must be accounted to Customs within 24-hours from the time of un-stuffing.
- Declare a duty/GST payment permit to cover the over-landed goods
- Make a voluntary disclosure {Voluntary Disclosure Programme (VDP)} to Singapore Customs



#### PROMOTING SELF-COMPLIANCE



#### **Promoting Self-Compliance**

#### Red Flags & Proper Procedures for the following:

- 1. Smuggling of contrabands
- Unauthorised breaking of Customs seal
- 3. Undeclared items
- 4. Incorrect declarations (HS code, item descriptions)
- 5. Inappropriate use of invoice issued by overseas consolidator
- 6. Incorrect usage of generic UEN
- 7. Competent Authority (CA) approval for controlled goods
- 8. Importation of Counterfeit Goods



#### **Painting**







Lighting















- Consignee is a fictitious company(i.e. bogus company name)
- No delivery address is indicated in the manifest/invoice/packing list and LCL consolidator is requested to call the contact person for delivery address
- 3. Consignee's address is invalid, such as:
  - ✓ No unit number in the address e.g. the delivery address is a multitenant building
  - ✓ Invalid unit number



- 4. Last minute change of delivery address/contact person's details
- 5. Consignee requests for goods delivery at common areas(e.g. void decks, car park, roadside)
- 6. Goods in commercial quantities(especially multiple packages of the same type of goods) which are:
  - ✓ Low in declared CIF value
  - ✓ Goods to be delivered to a residential address.
  - ✓ Goods are repeatedly being imported by the same individual



- 7. Goods do not match with the description in the manifest/invoice/packing list
- 8. Goods are heavier than the weight description in the manifest/invoice/packing list
- 9. Goods have cavities {internal space(s)} which could be used to store contraband cigarettes
- 10. Cigarette packets/cartons may be wrapped in black plastic bags



### Duty-unpaid cigarettes smuggling through LCL shipments











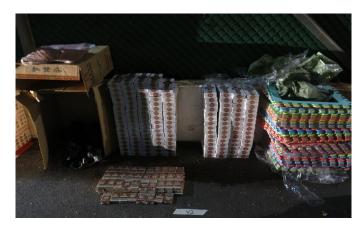


Some of the "cover loads" used to conceal the duty-unpaid cigarettes - wooden prayer altars, decorative stools and dip soldering devices









Duty - unpaid cigarettes found hidden in consignments of children play mats from China.



#### **Proper Procedure**

To report smuggling activities and/or evasion of duty/GST;

- Call 1800 233 0000 or
- Email to <u>customs intelligence@customs.gov.sg</u> or;
- Use the Customs@SG Mobile or Web Application



#### Issue 2: Unauthorised Breaking of Customs Seals

#### **Proper Procedure**

Please do not break the red seal without Customs approval. Any violation will lead to investigation and heavy penalty.







Sample of red seal

SINGAPORE CUSTOMS



#### Issue 2: Unauthorised Breaking of Customs Seals

- 1. For containers requiring Customs supervision (affixed with Customs red seal), consignees or their transport agents must apply to Singapore Customs for supervision on the un-stuffing of goods
- Application for supervision of un-stuffing of goods should be e-filed at least <u>1 working day</u> before the operation.
- 3. Confirmation of allocation for operation is subject to manpower availability.
- 4. Customs seals <u>must not be broken</u> without (i) the supervision of Customs officer, or (ii) written permission from Singapore Customs as per Regulation 16(4) of the Customs (Container) Regulations.

#### Issue 3: Undeclared Items

#### Undeclared items within an item





Undeclared items found in container



Undeclared items mixed within other items





#### Issue 3: Undeclared Items

- 1. Remind overseas consolidator not to pack "extra goods" into the container and to furnish accurate and complete manifest/packing list
- 2. Ensure that Customs permits for all items are approved by Customs prior to clearance of container from FTZ
- 3. If undeclared items are found after un-stuffing:
  - Declare a duty/GST payment permit to over the overlanded goods
  - Make a voluntary disclosure to Singapore Customs



#### **Red Flags**

- 1. Line Item no
- 2. HS Code
- 3. Item Description
- 4. Container number
- 5. Value

Goods classified under different HS codes were consolidated into single line item in the TradeNet® declaration

- Value declared on permit differs from invoice
- Under-declaration of value



CARGO CLEARANCE PERMIT PG : 2 OF 2 PERMIT NO (CONTINUATION PAGE) CONSIGNMENT DETAILS S/NO HS CODE CURRENT LOT NO PREVIOUS LOT NO MARKING CTY OF ORIGIN BRAND NAME MODEL IN HAWB/HUCR/HBL OUT HAWB/HUCR/HBL PACKING/GOODS DESCRIPTION HS QUANTITY & UNIT CIF/FOB VALUE (S\$) GST AMOUNT (S\$) MANUFACTURER'S NAME 01 98920021 CN UNBRANDED FURNITURE, LIGHTINGS, CARPET, NAIL PKG PRODUCT, KEYCHAIN, DIAPER, HANDICRAFT, HARDWARE

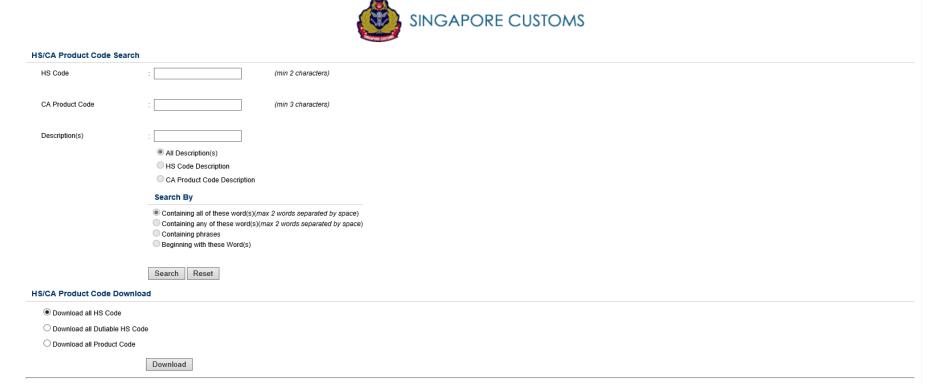


 The HS Codes can be found in the Singapore Trade Classification, Customs & Excise Duties (STCCED)
 2018

<a href="http://www.customs.gov.sg/businesses/harmoniz">http://www.customs.gov.sg/businesses/harmoniz</a>
<a href="ed-system-hs-classification-of-goods">ed-system-hs-classification-of-goods</a>)

 HS/CA Product Code Search Portal <u>https://www.tradenet.gov.sg/tradenet/portlets/search/searchHSCA/searchInitHSCA.do</u>





 ✓ Refer to "Advisory: Proper Classification of Goods and Declaration Procedures"
 (Circular No: 08/2014 dated 15 May 2014)



- 1. Verify the invoice value of the goods e.g. if the value of goods is low
  - Comparing prices online
  - Obtain actual commercial invoices issued by seller
  - Seek confirmation from the importer/consignee (advise that evasion of duty/GST is a serious Customs offence)



- 2. Declare the names of the actual consignee(s) in the "Goods Description" field of the customs declaration if the goods are meant for parties other than the importer named in the permit.
- 3. Be mindful of your responsibilities and liabilities in acting as an importer (especially for goods which do not belong to you)
  - Refer to "Advisory: Traders and Declaring Agents
    Acting as Importer or Exporter of Goods"
    (Circular No: 12/2013 dated 7 October 2013)



### Issue 5: Inappropriate use of "invoice" issued by Overseas Consolidator

#### Red Flags

#### **Packing List/Invoice**





箱号	Shipping Ma 品名(中文)	品名(英文)	箱数	重量 KG	毎箱 細数	总数 量	单价 (S GD)	总金額( SGD)	体积
SN	Desc	Desc (English)	Pkg	Weight	Qty	Qty	Unit Prict	Amount	свм
1	灯	Lamp	14	330,00	15	210	11.25	2362.50	
									1,00
步头:	Shipping Ma	rk:				3. 1887		CIF SGP	
箱号	品名(中文)	品名(英文)	箱数	重量 KG	毎箱 細数	总数 量	单价(S GD)	总金额( SGD)	体积
SN	Desc	Desc (English)	Pkg	Weight	Qty	Qty	Unit Prict	Amount	свм
1	貨幣	Strap			90	90	4.23	380.99	1
2	情景记忆布书	Cloth Book	1		20	20	1.86	37.25	]
3	採排	Bed hanging	1000		25	25	88.0	22.02	1
4	布书	Cloth Book			10	10	1,80	17.99	]
5	液液玩具	Bubble Toys			60	60	0.85	50.80	
6	兔子车挂	Toy	1		19	19	1.69	32.17	]
7	屋屋床绕	Toy	1 .		29	29	2.49	72.35	1
8	孕妇枕 鸵色	Pillow			3	3	10.58	31.75	
9	防接条	Bull bar			80	80	0.53	42.33	] .
10	风扇网套	Fan housing			100	100	0.19	19.05	
11	防操角	Corner Guard			300	300	0.07	22.22	

#### **Commercial Invoice**



O/W	No.	Litera	Certen	Simul City	PC	(Manual)	Prite (ross)	Annibis (ket)	CEM (M)
	-	BHEAD TOASTER		3	PC	55.00	345.00	with 300.00	ı
No. of the last of	1	ANORNE ACCESSORIES	= .	1.7	PC	15-00	255.00		
		POWE			PC	1.00	39.00		
100000000000000000000000000000000000000	4	MADE			PC.	31-00	25.00		
	-3	Comes		-	PC	11.00	11.00		
THE V	-	(Congraph) Credita	1		PE	10.00	150:00	RIGD 306-30	134
The same of the same of	1	PLIOW	- 1		M	31.50	189.00	WSS 100.00	1
	1	TABLE		- 1	PC	115.00	125.80	200000000000000000000000000000000000000	
	1	KIPPOANO			PC.	250,00	506:00	RGS 500.30	435
1	1	BUISAGE CARNET		1	PE	300.00	136.00		
	-	CABRET	7	. 1	PC.	300.00	300.00		
	4	BACK		1	PS	95.00	M0-00		
	90	SOFA		1	PC.	180.00	139.00		
	1	SAFETY FERICE		1	#C	90.00	80.00	WGS 150-20	1
	14	CUPROAND			PC	850.90	190.00		
	1	CENAMENTS		30	PC.	34.50	345.00		
	1	TV TOP BOX		1	PC	115.00	515.00	<b>495 125 0</b> 0	3
	1	LIGHTNISS	2.5		PC	72:00	216.00		
	1	AM FO.TER	-	1	PC	250.00	290.00		
		DED		1	#C	100:90	900,00		
	1	MASK BASIN		1	PC	9L-90	89.00	805 130 OC	1
	1	BATHROOM BACKS		1	PC	150.00	330.00		
	1	1045	= '	15	40	22.51	816.30		
		CURTAIN		1	K	66.00	136,00		
	5	MORKE ACCESSORIES		38	PC	9.00	\$44.00		
	1	CNAR	_	- 3	PC	190.00	300.00		1.77
	1	MAPINESS W		1	PE	230.06	130.00	NS 35040	
	1	HOTS & PANS		1	K	155.00	456-00		
	1	TABLE		1	R	75.00	75.00		
	-	SEALING TAPE		989	PE	0.40	296.00		
	H	DOWN'S SOUR LIVE	-	180	85	0.30	16-00	1	1
terminated .	110	SEALING MACHINE	- 11	1	PC	830,00	200.00	MUS 60-30	1 1
	1	DAMES	-	17	R	58-30	100.00		-
	1	GLUE STROKE		100	PC	0.30	9500		
	12	NIST BOARD		1000	PE	1.00	3000.00	ann bes est	4.76
	13	MEASURING TAPE	- H	1000	K	1.00	3000.00	623 366 (0)	4.79
	1	INCYCLE ACCUSORES		230	R	11.00	25.95.00	-	1
	13	PLOCE MAZS	-	140	PC.	4.00	490.00		
		1993	-	125	PC	11.00	7500-00		
	-		= 3	1	THE.	180.00	183.00		
		NO.		1 3	一管	80.00	400.00		
	9	STOCK.		35	R	\$3.00	125.00		
	1	CONES	-					1	
	1	COPIES OFFICE OFFI OFFICE OFFI OFFICE OFFI OFFICE OFFI OFFICE OFFI OFFICE OFFI OFFI OFFI OFFI OFFI OFFI OFFI OFFI	- 114	9	K	58.00	605.00 720.00	NGS 1,500.00	38.39



# Issue 5: Inappropriate use of "invoice" issued by Overseas Consolidator

- 1. To use actual commercial invoices (e.g. issued by sellers of the goods and not by the overseas consolidator) as supporting document(s) for Customs declaration and clearance of goods purposes
- 2. To declare the value and description of the goods based on the actual commercial invoices
- To ensure that actual commercial invoices and all other relevant documents are produced to Customs during the supervision of un-stuffing, and any subsequent checks/audits



#### Issue 6: Incorrect Usage of Generic UEN

#### **Red Flags**

 Incorrectly using 99999000000N (Used Personal Effects UEN) or 9999990000C (Miscellaneous UEN) to declare goods imported for commercial purposes

#### **Proper Procedures**

- 99999000000N (Used Personal Effects UEN) and HS code 9892.00.21 should only be used if the goods are used household items and personal effects
- 2. 9999990000C (Miscellaneous UEN) should only be used to import goods by individuals for **non-commercial** purposes
  - UEN of actual importer should be used for commercial goods
- 3. Full name of the individual should be declared in the "importer name" field when using the generic UENs

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#### Issue 6: Incorrect Usage of Generic UEN

### Example of consignments which should not be using generic UEN

- Importing the same or similar items many times (e.g. prayer alters, garments, furniture, bedroom cabinets)
- Companies/schools importing goods
  - ✓ Refer to <u>"Correct Usage of Generic Unique Entity Numbers in TradeNet®"</u> (Circular No. 11/2014 dated 17 July 2014)



#### Issue 6: Incorrect Usage of Generic UEN

- 1. Refer to "Correct Usage of Generic Unique Entity Numbers in TradeNet® Declarations" (Circular No: 11/2014 dated 17 Jul 2014)
- 2. Register with Accounting And Corporate Regulatory Authority (ACRA) to apply for a Unique Entity Number (UEN) at:
  - https://www.bizfile.gov.sg
- 3. Activate Customs Account:
  - At the point of registration with ACRA; or
  - Login to the NTP portal to activate your Customs account at https://www.ntp.gov.sg/public/government-services.



## Issue 7: Competent Authority (CA) approval for controlled goods

- Importation of controlled goods (e.g. food and pharmaceutical products) without obtaining the required license from Competent Authorities (CAs)
  - If goods are subject to control by the relevant CAs, proper authorization should be obtained from the competent authorities.







## Issue 7: Competent Authority (CA) approval for controlled goods

- Approval (advance notification, license and certificate approvals) must be obtained from Competent Authority (CA) (e.g. HSA, AVA) prior to importation if the goods are controlled
- 2. List of Controlled Goods can be found on Customs website: <a href="http://www.customs.gov.sg/individuals/going-through-customs/arrival/prohibited-and-controlled-goods">http://www.customs.gov.sg/individuals/going-through-customs/arrival/prohibited-and-controlled-goods</a>
- 3. Examples
  - Toy guns, pistols and revolvers
  - Publications and audio records
  - Pharmaceutical products



#### Issue 8: Importation of Counterfeit Goods

#### **Red Flags**

Luxury goods or unusually high value items











## Issue 8: Importation of Counterfeit Goods

- 1. Importation of counterfeit goods which infringes intellectual property rights.
- 2. Illegal for importers to bring in counterfeit goods.
- 3. Look out for luxury or high value items declared with low value.



## RESPONSIBILITIES OF DECLARING AGENTS (DAs) & DECLARANTS



## Responsibilities of Declaring Agents (DAs) & Declarants

- 1. Ensure that all declarations made to Singapore Customs on behalf of customers are accurate and complete.
- 2. Keep all records of transactions including supporting documents for 5 years
- 3. Keep records of customers' identities (NRIC no., address and contact details).
- 4. Verify all supporting documents provided by customers to ensure they are genuine. When in doubt, clarification should be sought in writing from customers.
- 5. Upload supporting documents such as commercial invoices, Bills of Lading and Packing List during permit application.
- 6. Enhance your skills and your knowledge of Customs declarations
- 7. Contact Customs immediately at Tel: 1800-2330000, if you encounter any suspicious transactions
- 8. Refer to "Advisory: Customs Requirements & Best Practices for Import of Goods" (Circular No. 05/2017 dated 11 April 2017)



## **CUSTOMS OFFENCES & PENALTIES**



## Offences and Penalties

A person guilty of making an incorrect declaration under the Customs Act is liable, on conviction, to:—

- a fine up to \$10,000, or 1 time the amount of the customs duty, excise duty and GST payable, whichever is higher, or
- an imprisonment for a term up to 12 months, or both.

A person guilty of fraudulent evasion of duties or GST is liable, on conviction, to:—

- a fine up to 20 times the amount of the customs duty, excise duty and GST payable, or
- an imprisonment for a term up to 2 years, or both.





## **VOLUNTARY DISCLOSURE PROGRAMME**



## Voluntary Disclosure Programme

- 1. VDP is for individuals or companies to voluntarily disclose errors/omissions committed by them under the laws and regulations administered and enforced by Singapore Customs.
- 2. Conduct a self-check on your past import transactions and voluntarily disclose any errors/omissions to Singapore Customs using the VDP Form.
- 3. To be eligible for VDP, the disclosure must be:
  - indicate clearly the errors and omissions;
  - completed with all the relevant information pertaining to the errors and omissions; and
  - made before notice or commencement of audit checks and investigations.



### Voluntary Disclosure Programme

- 4. There is no fixed time period for the errors/omissions committed.
- 5. The VDP Form must be submitted by the individual/company who made the errors/omissions.
- 6. The supporting documents should be uploaded in the VDP form for submission.
- 7. Weblink:
  - <u>www.ntp.gov.sg</u> > Government Services > Voluntary Disclosure Programme (VDP)
  - <u>www.customs.gov.sg</u> > BUSINESSES > Compliance > Voluntary Disclosure Programme



## Voluntary Disclosure Programme

### Examples of disclosures:

- Declaration errors in TradeNet® fields (E.g. HS Code, Quantity, Value, Country of Origin, UEN)
- 2. Short-payment of GST for payment permits
- 3. Over-landed goods
- 4. Failure to declare permit



#### Do not need to submit VDP for the following scenarios:

- 1. Incorrect declaration of outer packing for Transhipment permits (IT, OT, TT, TW or IR)
- 2. Failure to produce permit for clearance at checkpoint for the following permits:
  - Transhipment permits (IT, OT, TT, TW or IR);
  - XO or XP permits (Tier 1);
  - Temporary Export Scheme (OO or II permit);
  - Temporary Import Scheme (OO permit) and;
  - Approved Premises/Schemes (OO or II permit);
- 3. Failure to comply with permit condition A6 (exclude duplicate permit)

A6 - IF THE PERMIT IS NOT USED, IT MUST BE CANCELLED OR RE-VALIDATED NOT LATER THAN 24 HOURS AFTER ITS EXPIRY



#### Do not need to submit VDP for the following scenarios:

# 4. Failure to comply with the following permit conditions to submit e-file application for Customs' supervision.

Permit Condition and Description		
AB	AN EFILE APPLICATION MUST BE MADE TO COMPANY COMPLIANCE BRANCH FOR CUSTOMS CLEARANCE OF THE GOODS FROM THE CLASS II BONDED WAREHOUSE OR CONTAINER FREIGHT WAREHOUSE.	
В2	AN E FILE APPLICATION MUST BE MADE TO COMPANY COMPLIANCE BRANCH FOR SUPERVISION OF UNSTUFFING OF CONTAINERS (WEBSITE:HTTP://WWW.CUSTOMS.GOV.SG).	
D3	AN E FILE APPLICATION MUST BE MADE TO COMPANY COMPLIANCE BRANCH FOR SUPERVISION OF UNSTUFFING AND/OR LOADING OF CONTAINERS. (WEBSITE:HTTP://WWW.CUSTOMS.GOV.SG)	
D6	AN E FILE APPLICATION MUST BE MADE TO COMPANY COMPLIANCE BRANCH FOR SUPERVISION OF STUFFING OF CONTAINERS FOR EXPORT. (WEBSITE:HTTP://WWW.CUSTOMS.GOV.SG)	
<b>D</b> 7	AN E-FILE APPLICATION MUST BE MADE TO COMPANY COMPLIANCE BRANCH FOR INSPECTION OF THE GOODS. (WEBSITE:HTTP://WWW.CUSTOMS.GOV.SG)	
F9	AN E-FILE APPLICATION MUST BE MADE TO COMPANY COMPLIANCE BRANCH FOR SUPERVISION OF UNSTUFFING AND/OR LOADING OF CONTAINERS. (WEBSITE:HTTP://WWW.CUSTOMS.GOV.SG)	
К2	AN E FILE APPLICATION MUST BE MADE TO COMPANY COMPLIANCE BRANCH FOR ESCORT/SUPERVISION OF DESTRUCTION OF LIQUORS, TOBACCO OR DUTIABLE M/VEHICLES.	



## **CUSTOMS COURSES & OTHER INFORMATION**



### **Customs Courses**



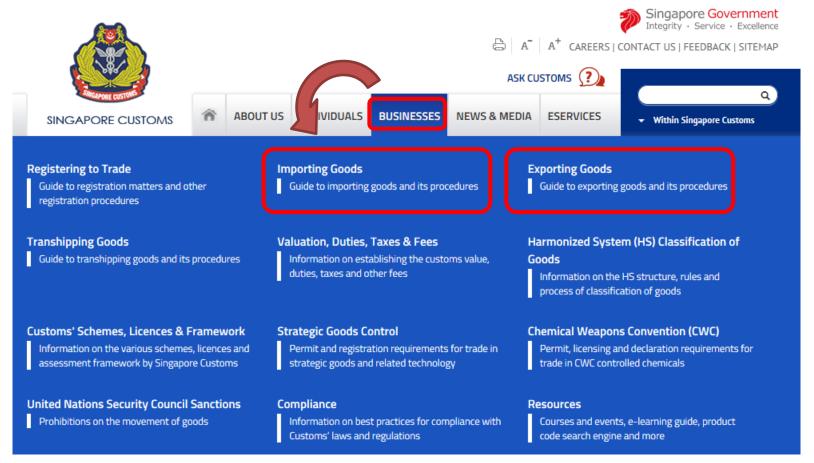
- Training courses organised by Singapore Customs Academy
- 2. To equip traders with relevant knowledge in technical areas and regulatory requirements
- 3. For more information, please refer to http://www.customsacademy.gov.sg

Title	Description
SC 101 - Customs Procedures	This module seeks to give all declarants a better understanding on customs procedures pertaining to importation and exportation of goods as well as the requirements for preparing TradeNet declarations.
SC 102 - Classification and the Harmonized System	This module seeks to give all participants a better understanding on the classification of goods and the Harmonized System.
SC 103 - Rules of Origin/Free Trade Agreements	This module seeks to give all participants a better understanding on the certificate and rules of origin, the procedures for the application of a certificate of origin (CO) and the benefits of a CO.
SC 111 - Hands-on TradeNet Declaration	To provide participants with an overview on the various TradeNet message and declaration types and guided practical session on preparing and submitting a TradeNet declaration.
SC 201 - Basics of Strategic Goods Control Seminar	This module seeks to enhance the industry's awareness and understanding of Singapore's strategic goods control system, the Strategic Goods (Control) Act (SGCA) and its regulations, as well as the registration procedures and permit requirements for strategic goods transactions.
SC 202 - Essentials of Internal (Export Control) Compliance Seminar	This module presents to participants details and requirements on Tier 2 and 3 permits as well as their application procedures.



### **Education & Outreach**

 For more information on Customs procedures, please visit our website at: <u>www.customs.gov.sg</u>

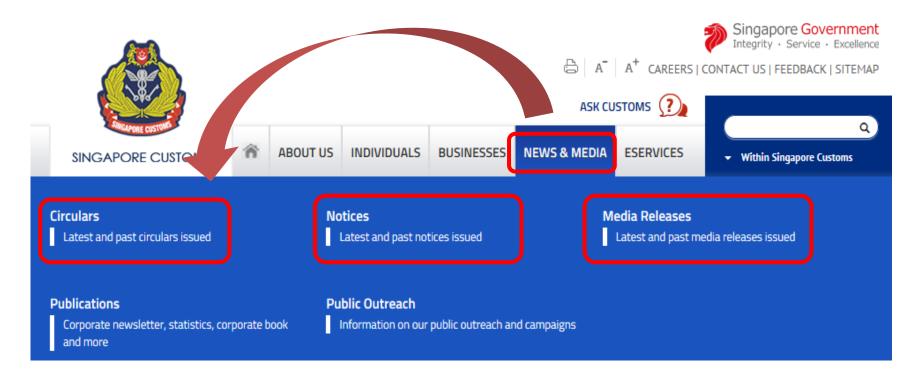




### **Education & Outreach**

 For latest updates on Customs requirements, please refer to our press releases, circulars and notices at:

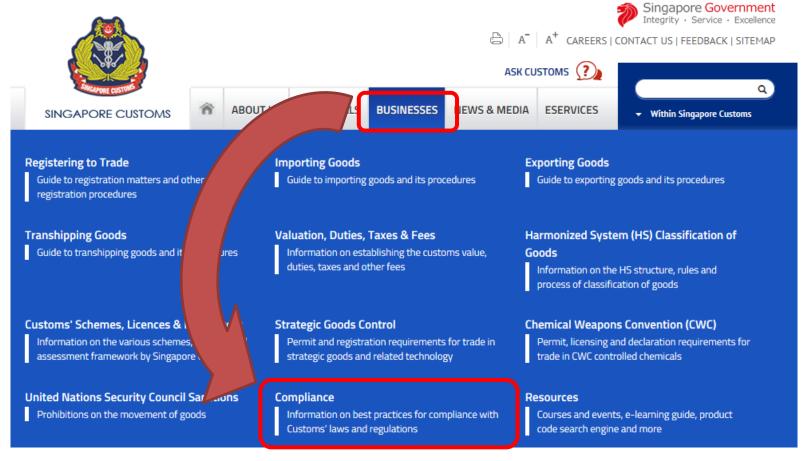
http://www.customs.gov.sg/topNav/new/





### **Education & Outreach**

 For more information on Compliance Related Information, please visit our website at: www.customs.gov.sg





### Mobile Reference

Download our new Customs@SG Mobile application now! Features include:

- ✓ Portal for travellers to declare and pay duty and/or Goods and Services Tax (GST) on their overseas purchases;
- ✓ Tip-off module which members of the public can use to provide Customs with information on illegal cigarettepeddling activities; and
- ✓ Feedback module to provide feedback or submit queries on Customs matters.





## Contact Us

Customs Operations Command

1 Bulim Drive Singapore 648171



Enquiries on Customs documentations & procedures
 Email us at <u>customs\_documentation@customs.gov.sg</u>; or
 Call us at 6355 2000.

Report smuggling activities and/or evasion of duty/GST

Email us at <u>customs intelligence@customs.gov.sg</u>; Call us at 1800 233 0000; or Text us via the Customs@SG mobile app.



# THANK YOU!

